

MEETING MINUTES

Name of Committee: Edmonton Regional Women's Committee Meeting

Meeting Date: November 12, 2025

Meeting Time: 6:00 pm

Meeting Location: Zoom

REGRETS: Natalie Stonowski – UTE 30025

ATTENDEES:

Voting	Observer	Guest	Name and type of attendance	Comp/Local
x			Kim Cardinal - Chair	USJE 30168
x			Fatima Rizvi – V/Chair	GSU 30001
x			Heather Rawlins - Treasurer	GSU 30001
x			Shirlyn Oborowsky - Secretary	UNDE 30908
	x		Stasi L'Hirondelle	UTE 30025
x			Nicole Frandsen	UTE 30025
x			Nicole Akhenak	USJE 30125
x			Connie Perlitz	CEIU 30851
	x		Maria Matsubara	UTE 30025
x			Marie-France Boudreault	UVAE 30026
x			Elizabeth Arseneault	USJE 30010
x			Heather Critchon	UNE 30040
x			Madeline Lee	CEIU 30851
		x	Rachel Stark	RO Reg Rep
		X	Sherry Hunt	PRC Rep

1.	Call to Order at 6:00 pm
2.	Land Acknowledgement read by Fatima Rizvi
3.	Statement on Harassment Identified Anti-Harassment Coordinator: Rachel Stark – phone number was put in the chat.
4.	Approval of the Agenda – m/s/c: – Nicole Akhenak / Nicole Frandsen / Approved <ul style="list-style-type: none"> • Rachel asked those that are here from multiple locals to decide who will be voting, results above.
5.	Review and approval of previous meeting minutes – “Tabled” as the October 9 th meeting minutes were not sent to the attendees for approval at the time of this meeting. m/s/c: Kim Cardinal / Elizabeth Arseneault / approved
6.	Report of Chair – Not much more to report from the last meeting, however, have been working on a event proposal for the December 6 th event which will be shared in Item #10. m/s/c: Kim Cardinal / Nicole Frandsen / Approved

7.	<p>Financial Statement – Current balance is \$385.56 – Last cheque to clear was on March 31, 2025. m/s/c: Heather Rawlins / Fatima / Approved</p>
8.	<p>Review of outstanding action items from previous meeting(s): December 6, 2026 – National Day of Remembrance and Action on Violence Against Women. Kim Cardinal provided the committee with a plan for this event. Hosted by: Edmonton Regional Women’s Committee; Date: December 6, 2025; Time: 1:00 pm – 4:00 pm; Venue: PSAC Office / on main floor. Kim went over the “agenda” for the afternoon, 1. Welcome (by an Elder) and opening (will request if Marianne and Sherry are available) 2. Candle Lite Ceremony – will need two volunteers to read the names and lite the candles, also suggested a 15th candle for the murdered and missing women. 3. Reflection and Guest Speakers – looking to get two speakers 4. Have a “reflection” moment with music or a poem to be read, suggested: “still I rise”. 5. Call to action - have guests put messages on a “commitment wall”. 6. Closing and gathering – provide refreshments and snacks. As well have a table for donations, which will be put on the event invite. Kim asked for more discussion and anyone that would like to volunteer to help set up, find guests, etc. Action Items: Elizabeth Arsenault will reach out to Wings and The Alberta Council of Women Shelters; Kim Cardinal will prepare the invite for members to register as well as reach out to Marianne for attendance and budget approval. Kim asked for committee members to contact her via email at cardika@hotmail.com to volunteer. m/s/c: Kim Motioned for event details / Fatima Rizvi / All Approved.</p> <p>BUDGET Request – each budget line was discussed and motioned/seconded/approved:</p> <p>\$400 – Refreshments and Snacks (note will determine on how many RSVP, most likely will be less): m/s/c: Heather Rawlins/Marie-Frances Boudreault/ Approved \$900 - \$300 / speaker and Elder: m/s/c: Kim Cardinal/Fatima Rizvi/Approved \$200 – Parking – this will be put on the invite, in order to see who will be requesting reimbursement: m/s/c: Kim Cardinal/Connie Prelitz/Approved. \$125 – Meeting Room costs – to get cleaned: m/s/c: Kim Cardinal/Connie Prelitz/Approved. \$1,625 – Total to be requested. m/s/c: Kim Cardinal / Heather Rawlins / Approved.</p>
9.	<p>Correspondence: Sherry put in chat comments the following information: Reminder of have an RWC delegate to regional triennial convention, must be elected at a meeting prior to February 27, 2026 (a notice should be given in the call out that you are electing delegates. A memo from the REVP regarding this will go out later5 this week or early next week.</p>
10.	<p>New Business: There was no new business to discuss.</p>
11.	<p>Next meeting – December 9, 2025 – Hybird – Kim would like that all executive if possible be there in person, in order to work on year end financial package and prepare 2026 budget for AGM.</p>

12. Round Table / Adjournment:

- **Stasi** – suggested that another idea for the event venue could be the Regional Office
- **Sherry** – “**chat message**” – send the minutes and budget request to Vanessa, Rachel and herself. Guest speaker suggestion to reach out to Alberta Council of Women’s Shelter. Send an invite to the event to Sharon, if she can not make it possible, she can zoom in.
- **Nicole Akhenak** -
- **Fatima Rizvi** -
- **Nicole Frandsen** – liked the idea of having it as a zoom event as well and others could have their own chatroom. As well there is a Pride Event on Monday, November 24th at the EVO lounge from 4:30 pm – 7:30 pm, open to the public, provided the link for more information: [PSPN Social in Edmonton: Holiday Edition 🏳️ - Public Service Pride](#)
- **Adjournment:** 7:15 pm.