

CAC Meeting Minutes

Sept 26, 2023

Attendees

Alex Creamer (AC)	CAC President (USJE)
Adam Daly (Chair)	CAC VP (USJE)
Amanda Wakeford (AW)	CAC Secretary-Treasurer (UCTE)

Meeting called to order @ 7:10pm

1. Approval of Agenda

- a. The Chair presented the proposed agenda. Call for additions/approval; Amanda suggested the addition of online banking for new business. m/s Amanda/Alex

2. Approve previous meeting minutes.

- a. Meeting minutes from Mar 28th were presented for approval. m/s by Alex/Adam; motion carried.

3. Reports

- a. **PRC Southern AB Geo Rep** – PRC met in Calgary at the end of August for 3 days. We engaged in education around our roles and responsibility. Some of the topics discussed included supporting the protests to search the Winnipeg landfills for missing Indigenous women, the need to address the Canada Life issues, the concerns with pay deductions from the strike and the need for PSAC to provide information & support on this, and the need for PSAC National to provide more communication to members on what they are doing, for example with Canada Life or Phoenix. We discussed our goals for the next three years as a council. Meeting minutes will be available once approved.
- b. **Treasurer** – Presented financial and current bank status (We received our 2023 committee allocations from the REVP office based on the financial package submitted. No funds have been spent as time got away from everyone with all the Regional and Component Conventions, as well as the strike, that has happened over the past 4-5 months. At the time of this meeting there is a balance of \$2224.84 in the bank).

4. Previous Business

- a. **Committee Brochure** - Follow up with Lindsey on if this initiative is still happening.

- b. **Meeting for all Calgary Committee Chairs** – The Chair advised that there’s been some talk of doing a joint potluck meeting in Dec with all Calgary committees; can have general networking during the potluck and then break into individual committee meetings. Alex will connect with the HRC Chair/RWC rep to conduct a doodle poll for date/time selection that works for each committee; each committee to send the invite to their respective lists. CAC has money in the budget to cover the costs of the event or split if required.

5. New Business/Round Table

- a. **Online Banking** – Amanda advised that we should see if we can set up online banking for our account; it would make it so much easier to track and keep an eye on the financials rather than waiting for statements from the RO or having to physically go into the bank. There are some guidelines or criteria that need to be met but most major banks should be able to meet them. Amanda will reach out to the bank and see if they can meet the necessary criteria in the financial training handbook (will include everyone in the email that gets sent).
- b. **Resolutions** – The Chair presented a few resolutions that we’d previously discussed that either didn’t make it to the Convention floor or did and weren’t passed. These were discussed and then the Council worked on a few others for submission. A vote was then held on each resolution on whether it be submitted to the PSAC National Convention in May 2024.
 - i. **‘Amendment to the Family Care Policy’** m/s Amanda/Alex; motion carried.
 - ii. **‘Renewal of Phoenix Awareness Campaign’** m/s Alex/Amanda; motion carried.
 - iii. **‘Phoenix Inquiry and Damages’** m/s Amanda/Alex; motion carried.
 - iv. **‘Fair Staffing Processes’** m/s Alex/Amanda; motion carried.
 - v. **‘Strike Pay Increases’** m/s Alex/Amanda; motion carried.
 - vi. **‘Pet Care Policy’** m/s Amanda/Alex; motion carried.
 - vii. **‘Timely Amendment of the Constitution’** m/s Alex/Amanda; motion carried.
- c. **Round Table**
 - i. **Upcoming Events** – The Chair mentioned that we should look back at what we previously planned and budgeted for events this year.
 - Remembrance Day: Amanda mentioned in the past that AC has donated a wreath through the Legion. REVP had mentioned that rather than each committee doing the same thing it should be an AC initiative and include all committee names on the banner.
 - Amanda mentioned that we’d previously discussed that the Council could reach out to the Locals and see if an AC rep can chat with their members about getting involved in the Union; we’d

have information to hand out on the committees and a draw prize(s) as an incentive for those in attendance. Alex mentioned this is something within his purview as the Geo Rep and will reach out to the Locals and see if something can be set up.

6. Elections

a. **Secretary** – The Chair advised the intention was to have a discussion around separating the current Secretary-Treasurer back into two positions greater ease of maintaining quorum and reducing workload. Since there were only 3 people in attendance at tonight’s meeting, this will be tabled and placed as a standing agenda item until such a time that there is greater attendance.

b. 2024 PSAC National Convention

i. Delegate (1)

- 1st call – Amanda nominated Adam, seconded by Alex.
- 2nd call and 3rd call - none
- Adam accepted the nomination; won by acclamation.

ii. 1st Alternate

- 1st call – Adam nominated Alex, seconded by Amanda.
- 2nd call and 3rd call - none
- Alex accepted the nomination; won by acclamation.

iii. 2nd Alternate

- 1st call – Alex nominated Amanda, seconded by Adam.
- 2nd call and 3rd call - none
- Amanda accepted the nomination; won by acclamation.

7. Oath of Office

a. Not required as there was no newly elected executive position at this meeting.

8. Next Meeting – TBD (December)

Meeting adjourned @ 8:22 m/s by Adam/Amanda; motion carried.

Action Items

ACTION		STATUS
Set up social accounts for CAC	CAC Executive	ONGOING
Brochure to highlight Calgary Committees	RO	
Setup Dec joint meeting and potluck	Alex	
Inquiry with bank re: online banking	Amanda	

Find out the process for Remembrance Day wreath donation and ceremony	Amanda	
Reach out to Locals re: AC rep presenting about the council and other regional committees	Alex	
Submit resolutions to the Convention Committee by the deadline	Alex	COMPLETE
Send Sept meeting minutes to REVP office for Convention delegate/alternate notification	Amanda	COMPLETE

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