

**BY-LAWS COMMITTEE REPORT  
TO THE PRAIRIE REGION COUNCIL  
December 2 – 4, 2021**

**PRC Bylaws Committee meeting**  
**Oct 8, 2021**

All in attendance (Danielle, Michelle, Stasi, Dawn, Jen)

Round table of introductions and land acknowledgement

Discussed the Terms of Reference

1. Mandate - discussed need to add to mandate 'review of PRC Handbook' and submit changes to PRC for approval- unanimous agreement to update mandate to include review of handbook.

Part 3- Duties and Responsibilities 1) will need to add portion to include making review of PRC handbook and submit recommendations. 2) update to include submit resolutions to PRC for the Prairie Regional Triennial Convention.

Reviewed. Pt 2- Composition and Operation- discussed Chair of committee- consensus reached and Jennifer is Chair and Michelle will be Vice-Chair

meetings will be scheduled in advanced by sending out potential dates and agreed upon by committee members.

Handbooks: refer back to REVP for direction on handling updates to handbook and duties due to bylaw amendment/changes at Prairie Region Triennial Convention.

Committee members will review Section 2 of the PSAC PRC Representative Handbook and return to committee recommendations for handbook updates

*[prairies.psac.com/wp-content/uploads/2021/02/prc\\_handbook\\_new\\_logo\\_final\\_09-09-14\\_0.pdf](http://prairies.psac.com/wp-content/uploads/2021/02/prc_handbook_new_logo_final_09-09-14_0.pdf)*

Next meeting; Tuesday December 7, 2021 7pm (CST) 6pm(MST)